

**DRAFT MINUTES OF THE PASTORAL COUNCIL MEETING  
HELD ON SUNDAY 2nd NOVEMBER 2008  
AT 7:00 pm in ST. ANNE'S PRIORY**

**Present**

James Coleman, Margaret Daunt, Clare Guidi, Deacon Philip McDermott, Chris Merriman (Chair), Cathy Rowley, Fr Benjamin Standish, Fr Godric Timney.

Invited parishioner: Peter Mawtus

Minutes Secretary: Brian Farrimond

1. **Opening Prayer**

Chris welcomed everyone to the meeting and James led the opening prayer.

Fr Godric has appointed Mary Ormsby as a new member of the PPC.

Chris introduced Peter Mawtus who had come to the meeting to take photos of the PPC members for the parish web site and to speak about the launch of "Home is a Holy Place".

2. **Apologies**

Maria Cooper, Tim McBride, Bob Morris, Phillip Swift

In order not to detain Peter unnecessarily, the agenda order was changed to include discussions with Peter at this point.

**Discussions on Home is a Holy Place**

Peter explained the nature and purpose of the "Home is a Holy Place" initiative and its exposition in a DVD resource pack. A pastoral area launch was taking place on 12th November at 7:30 pm in the Parish Centre. Peter asked if parishes within the pastoral area could launch Home is a Holy Place over Advent or at least hold a copy of the DVD resource. He would also like the DVD to be offered to parish groups. He felt the quality of the initiative would enable it to take on a life of its own.

A discussion took place on the initiative and the following points were made:

- a number of groups would be interested in the DVD
- it could run for four weeks in Advent and six weeks in Lent
- the initiative would match the PPC's aim of developing parish spirituality
- Fr Godric said that the Holy Family chapel in the church was to become a place of prayer and petition as part of Family Ministry
-

**Action: PPC to consider the running of a full programme after the meeting on 12th November.**

3. **Approval of minutes**

The minutes of the meeting of 21st September 2008 were accepted as true and accurate record.

4. **Matters arising from minutes of previous meeting**

Day of Recollection

*Action: Fr. Godric to liaise with Fr. Brendan and the Parish Council members to perhaps think about how to bring in new people*

Done.

It was agreed that an estimate of numbers attending would be needed beforehand. People will be invited to sign up.

**Action: Fr Godric to check if Fr Brendan needs to know the number of attendees.**

**Action: Fr Godric to advertise the event as a Day of Reflection and Prayer for Advent to be led by a team from the Archdiocese in the bulletin and at Sunday mass.**

*Action: Father Godric to put on the newsletter useful websites that people may use to aid their prayer and understanding of their faith.*

Fr Godric

In hand.

Members suggested adding the following sites:

- <http://www.thinkfaith.org/articles>
- <http://www.pray-as-you-go.org>
- <http://www.monos.org.uk>

Welcoming

*Action: Fr. Ben to sort out welcoming cards.*

A prototype has been produced and was discussed. It was agreed that: the card needed to be bigger and provide space in which newcomers could identify talents and expertise they would like to offer to the parish or what area they would like to contribute to.

**Action: Fr Benjamin to progress the development of the card.**

*Margaret and Mac to attend Freshers Fair at Edge Hill Thursday 25<sup>th</sup> September.  
Maria to sort out information for stall.*

Margaret and Mac attended and it went very well. Points for next year include:

- need more people, especially young people (age group 17-25) on the stand
- need more things to give out

- need to start preparation earlier

#### Database

*Action: Fr. Godric to monitor. Collette collating index cards with computerised database.*

Ongoing.

**Action: Fr. Godric to monitor Collette collating index cards with computerised database.**

#### Member photographs

*Action: Tim to organise taking of photographs of members*

Tim and Cathy have now been done.

**Action: James, Margaret and Clare to arrange individual appointments.**

#### Web site

*Action: James and Fr Godric to monitor web site.*

Nothing to report.

#### House meetings

*Action: Chris and Maria to sort out house meetings*

A discussion took place on the house meetings. The following points were made:

- an alternative is to have something in church e.g. Taize style.
- Fr Godric said this would be great but in the past they had not received a great deal of support
- shouldn't stop having meetings in houses

It was agreed that:

- the bulletin would be used to support the house groups
- the bulletin might invite people to come to the groups or to pray at their own home at the time of the group meetings

**Action: Fr. Godric to provide support for the groups in the bulletin.**

**Action: Maria and Chris to liaise over days and times of meetings and look for a third group with a meeting during daytime.**

#### Presentation on youth at Lourdes and Sydney

*Action: Father Godric to sort this out with the young people concerned.*

Fr Godric

The proposed date is 23rd November.

**Action: Fr Godric to confirm arrangements**

5. **New agenda items**

**a) Day of Reflection and Prayer**

There will be no charge for attendance but parishioners should bring their own lunch.

**Action: Fr Godric will ask if help is needed in organising the day e.g. tea and coffee.**

**Action: Fr Godric to organise the heating**

The members agreed that:

- a concerted campaign was needed to build support and get a good attendance
- putting Christ into Christmas should be the theme of the day
- something must be organised for the children
- there was a possibility of parish contributing to the cost of childcare

**Action: PPC Members to organise signing up sheets at the back of the church.**

**Promotion of the Day on 15th, 16th November at mass:**

**Sat 7 pm - Will Daunt, Sun 9 am: James Coleman, 10:30 am: Cathy Rowley, 4:30 pm TBA**

**Action: Chris and Clare to address parish on Sunday 16th November on behalf of the PPC on the Day of Reflection and Prayer**

**Action: Fr Godric and Clare to seek means of child care, e.g. find out if the Irenaeus team can organise something for the children**

**b) PPC Communications**

The importance of making the activities of the PPC visible to the parish was stressed. Photos for the web site, items in the bulletin and active promotion of the Day of Reflection and Prayer were already happening.

**Action: Members to try to identify additional means.**

It was agreed that Peter Mawtus should be funded to attend the Diocesan Justice and Peace Group programme on *Integrating Life and Faith*.

It was agreed that the PPC agendas be placed on the web site in advance of the meeting.

**Action: James to place the agendas on the web site as soon as received from Brian.**

**c) Parish Website Support (Standing Item)**

Nothing to report.

**d) Status of Parish Centre Development (Standing Item).**

**Fr Godric to report**

Nothing to report.

6. **Correspondence**

None.

7. **Reserved issues**

None.

8. **Matters arising from the minutes not dealt with elsewhere.**

None.

9. **Any other business**

**a) New Youth Minister**

Mike Price has been appointed Youth Minister in the parish. He will become ex-officio PPC member.

**b) PPC Membership**

The next meeting will be Bob's last since his three year term has come to an end.

Deacon Mac has reached the end of his term of office on the PPC. Deacon Des will be invited to replace him.

**Action: Chris to contact Des regarding PPC membership from 1st Jan 2009.**

10. **Date of next meeting**

The next meeting will take place at 7 pm on Sunday 11th January 2008 in the Priory. The meeting should finish at 8.30 pm.

11. **Closing prayer**

Margaret led the closing prayer.