

## **Minutes of the Pastoral Council Meeting**

**Held on Sunday 9<sup>th</sup> May 2010**

**At 7p.m. in St. Anne's Priory**

Present:

Chris Merriman, Deacon Mac, Fr. Boniface, Peter Mawtus, Tim McBride, Fr. Godric, Jonjo Tanton, Elaine Clegg, Clare Guidi, Margaret Daunt.

Minutes taken by Margaret in Brian's absence

### **1. Opening Prayer**

Chris welcomed everyone to the meeting and Jonjo led the opening prayer.

### **2. Apologies**

Brian Farrimond, James Coleman

### **3. Approval of minutes**

The minutes of the meeting of 14<sup>th</sup> March 2010 were accepted as a true and accurate record

### **4. Matters arising from minutes of previous meeting**

#### **PPC Membership**

*Action: Chris to approach Elaine Clegg to pass on information.*

Done. Chris welcomed Elaine as a new member of the Pastoral Council

#### **Member photographs**

*Action: James to obtain photo of Deacon Des for the website*

In view of James's absence, and Des's replacement by Mac on the PPC, Peter said he would obtain a photo of Deacon Mac from his Deanery records and send this to James

**Action: Peter to obtain photo of Deacon Mac for the website and send to James**

*Action: Jonjo to make arrangements with Frank Millar*

Ongoing.

**Action: Jonjo and Elaine will arrange photo session with Frank Millar**

*Action: Chris to arrange for a photo of Deacon Mac to be placed at the back of church*

Ongoing. Chris awaiting reply from Frank re Mac's photo.

#### **Parish Website Support**

*All actions ongoing in James's absence.*

Fr. Godric reported that James says system may need upgrade as we need more space on the web

### **Wednesday Word**

*Action: Clare to consult with Peter Mawtus about organising email list for Wednesday Word.*  
Peter and Clare think this is not necessary for the moment so Item can be taken off. Peter reported that there is steady take-up of the WW sheets from the back of church.

### **Disabled access pews**

*Action: Chris to report on progress relocating these pews at next meeting.*  
Done. Chris reported that John Gaskill is to relocate and move the pews as they are nailed to the floor.

### **Parish Mission**

*Action: Chris to ask Jonjo to sound out youth opinions on contribution to Parish Mission.*  
Done. Jonjo has had discussions with Mike Price who is to give Jonjo a slot to discuss the Mission with a group of young people during the Youth Group session.

**Action: Jonjo to discuss the Mission with a group of young people during one of the Youth Group sessions.**

### **Annual Parish Project**

See later.

### **Park Praise**

*Action: PPC members to pass further thoughts on how parish could contribute to Park Praise to Chris*

Done. Peter reported that he is now on the Churches Together in Ormskirk committee which has met to discuss Park Praise. Various projects are now in hand and several groups from the Parish will be represented (including the Uniformed Groups, Children's Liturgy and the Youth Group). Intend to publicise the Parish Mission at the Park Praise event and take Mission Prayer cards and new Parishioner cards.

**Action: Chris to ask Mission team to produce flyer for Park Praise.**

## **5. New Agenda items**

### **a) Parish Mission**

Chris reported on the most recent meeting of the Steering Group which was held on 11<sup>th</sup> April. (Notes from the meeting can be found in Appendix 1).

Chris distributed first draft of Mission Programme produced by Collette Duff to PPC members.

**Action: Fr. Tim Buckley is still to review it and is hoping to come on 23<sup>rd</sup> May.**

Suggestions from PPC members:

- Make some sessions user –friendly for Mums with young children
- Have meeting for 'resting Catholics'
- Continue 6.30am mass in second week
- Talk to Jo White at St. Anne's for ideas on how to catch parents/grandparents at school pick-up time
- Have event at St. Bede's involving as many pupils as possible
- Find way of linking Youth Group with Lourdes Group and getting them involved

**Action: Clare to talk to Music and Drama staff at St. Bede's about a possible event during the Mission**

**Action: Chris said more details will be fleshed out at next PPC meeting after meeting with Fr. Tim Buckley**

**b) Celebrating the 30<sup>th</sup> anniversary of the St. Anne's Mission Aid Group**

Chris reported that on 26<sup>th</sup> June 2010 Fr. Seamus McMahon is coming to St. Anne's to talk about the Project. This gives us an opportunity to recognise and thank Joyce Malone. Possibility of having a shared lunch with displays of photos about the project.

**Action: Chris to contact Joyce for ideas and then liaise with Fr. Godric. Justice and Peace Group may be able to help organise.**

**c) Parish Website Support**

Held over in James's absence

**d) Status of Parish Centre Development**

Fr. Godric reported that Mike Price, Ann Barton and Grant Murdoch have met with Finance Committee. Post of Volunteer Manager/Coordinator has been advertised and 4 or 5 people have shown interest. Interviews are to take place in near future.

**Action: Clare to obtain copy of Code Of Conduct Document ( used when employing volunteers) which will specify areas of work.**

Re Fabric of Parish centre: Fr, Godric reported that money has been spent on trying to diagnose flooding problem. Cause still unknown. Need to wait for heavy rain.

## **6. Correspondence**

None.

## **7. Reserved items.**

None.

## **8. Matters arising from the minutes not dealt with elsewhere**

### **Summer Mass times**

After discussion it was decided that Fr. Godric will put Option B to parishioners saying that the proposal has come from the PPC to solve the problem of having only one priest in the summer period 25<sup>th</sup> July to 29<sup>th</sup> August

The reasons for the change are:

- The priests are away in July and August
- It is increasingly difficult to find priests on supply.
- Numbers attending mass are reduced due to holidays

The times of mass in Option B are St. Elizabeth's : Sun. 9.15am  
St. Anne's : Sat. 7pm, Sun. 10.45 am and 4.30 pm

**Action: Fr. Godric is to put proposal from PPC to parishioners and invite comments in writing**

## **9. A.O.B.**

### **The Confessionals**

Fr. Godric reported that there is a problem with the current design of the confessionals in church. If two are in use simultaneously sound travels from one to another. Fr. Godric proposes reordering the confessionals to create a more useful room at the back of church. This would also encourage a further desired aim of opening the church more often during the day.

The architect Michael Hartley has drawn up plans to create one room from the two confessionals, with integral screens to allow for private confessions if required. These plans now have to be submitted to the Historic Churches organisation for approval.

Fr. Godric showed the architectural designs to PPC members.

## **10. Date of next meeting**

The next meeting will take place at 7pm on Sunday 4<sup>th</sup> July 2010 in the Priory.

## **11. Closing Prayer**

Fr. Godric led the closing prayer.

## Appendix 1

### MINUTES OF PARISH MISSION MEETING

HELD ON SUNDAY 11<sup>TH</sup> April 2010

#### AT ST. ANNE'S PRIORY

**PRESENT:** Fr. Boniface, Fr. Godric, Chris Merriman ( Chair), Eila Wall, Mary Ormsby, Margaret Daunt, Eva and Philip Molyneux, Liz Ireland.

Main purpose of meeting was to present the **Draft Mission Programme**

- The Mission theme “ Refresh, Renew, Rejoice” gives the framework for the two weeks of the mission.
- Each day is divided into morning, afternoon and evening sessions
- Sunday 19<sup>th</sup> September – **Mission Launch**. Presentation by the team at all masses : they will introduce themselves and explain point of the Mission. Coffee after meet & greet. The team will also meet with the Youth group Sunday p.m.

#### WEEK 1

- Mon.- Fri. Early morning **Mass** at 6.30 followed by breakfast
- Each school to have an **Assembly Event** with Mission Team
- **Two Series of Talks:** 1. **Bible/Scripture- based** 2. **Prayer paths** ( different ways of praying) These will alternate between Morning/afternoon/evening sessions. E.g. the Tuesday Prayer group could meet then have shared lunch. **Action:** Ask Prayer Group how they would like to contribute.
- **Youth Event** to round off first week. Jonjo is to speak with Mike Price and Amplify about what they can do for the Mission. ( They could lead the Parishes in a Drama or other service as in the Good Friday Meditation which worked so well).

#### WEEKEND

- **Saturday- Ecumenical Event** e.g. Prayer Service + coffee & cakes.  
**Exposition** with opportunity for Confession
- **Sunday – 1) Mass with Youth? 2) Forum-** discussion/ Q& A session “ Where are we Going?”

#### WEEK 2

- **Reconciliation Service involving each school**
- **Lunch** ( Prayer/ Embroidery Group)

- **Evening sessions** : ideas include a Healing Service; Drama with St. Anne's Players; Justice and Peace service
- **Youth Presentation on Thursday**
- **Family Celebration at End of Mission ( N.B. Need to clarify end date with Fr. Tim Buckley – is it Friday or Sunday?)**

### **General ideas discussed**

- Need sessions to target particular groups with start times to suit e.g. young parents/ grandparents. For example, afternoon sessions could be timed to overlap with school finish times and perhaps school staff could keep children for a little longer.
- Sessions for baptised Catholics who've lost touch with the Church – to learn more about their faith
- Non- Catholic Partners – ask Richard Varey and Clare Guidi for ideas about how to target this group. Completed programme could be sent out to all parents at the schools.
- Need team to design publicity for the Mission. Ask Graphic artists/ IT skilled parishioners to help.
- At this stage Week 1 looks more complete than Week 2

### **NEXT STEPS**

**Action: Fr. Godric** to invite Fr. Tim Buckley to come and meet the Mission team ( Send him draft programme in advance). Possible dates 9<sup>th</sup>/16<sup>th</sup> May.

**Publicity:** Need two mail shots!

- 1) Taster flyer in July –“ Watch this Space!”
- 2) Early September – send out programme. Look at databases again to get addresses.

**Action:** St. Elizabeth's is going to hold a meeting to update their database.

**Question for discussion:** What happens between now and Pentecost?

- 1) St Elizabeth's will be holding sessions on the Bible
- 2) Programmes on the Holy Spirit.

**Action: Liz Ireland** is to contact Chris Thomas to see what the Irenaeus group have to offer us and the necessary timescale.

The meeting closed with a prayer.