

**MINUTES OF THE PASTORAL COUNCIL MEETING
HELD ON SUNDAY 13th NOVEMBER 2011
AT 7:00 pm in ST. ANNE'S PRIORY**

Present:

John Brindle, Elaine Clegg, James Coleman, Steve Dolan, Deacon Mac (Chair), Peter Mawtus, Fr Boniface Moran, Helen Thompson, Fr Godric Timney.

Minutes Secretary: Brian Farrimond

1. Opening Prayer

Mac welcomed everyone to the meeting and led the opening prayer.

1.a Election of new chair

This was postponed until the next meeting. Mac agreed to continue to chair this meeting.

Action Brian to add election of new chair to the agenda for the next meeting.

2. Apologies

Deacon Des.

3. Approval of minutes

The minutes of the meeting of 18th September 2011 were accepted as a true and accurate record.

4. Matters arising from minutes of previous meeting

Parish Website Support

Action James to put the Parish Mission Statement on the parish web site.

Ongoing.

Action James to put the Parish Mission Statement on the parish web site.

Parish Roles and Volunteer Programme

Action Fr Godric to put a reminder in the Bulletin about handing in the volunteering forms. He will also ask volunteers who haven't received a response to contact him.

Done.

Action: Fr Godric to approach Mike Price regarding the Youth contributing a cake stall on 2nd Oct.

Done.

Action: Fr Godric and Chris to contact Bob and Elaine regarding 2nd Oct.

Done. The normal attendance was quadrupled. The cakes were very popular. However, the November meeting had a shortage of cakes and milk.

Action: Deacon Mac to arrange that on the Sunday before a Welcoming Sunday, people are invited to bring a few cakes and meet new friends.

Action: Peter to ask Terry to arrange that more milk is available.

Action: Chris to continue discussions with Welcoming Group.

Chris has reported that this is ongoing. He will keep us posted.

Fr Godric showed the meeting the literature advertising the *Everybody's Welcome Workshop*. This will be discussed at the Pastoral Area Working Group (PAWG).

Action: Peter to report back after the PAWG meeting.

Action: Fr Godric to discuss it with Chris and the Welcoming Group.

Action: Deacon Des to contact John McLoughlin regarding supporting resources for Welcoming.

Ongoing.

Action: Deacon Des to contact John McLoughlin regarding supporting resources for Welcoming.

Welcoming Book

Action: Chris to speak to Pat Harwood about Bob and Elaine Conlin's request for more volunteers to help with their welcoming ministry.

Chris has reported that this is ongoing. He will keep us posted.

Membership of PPC

Action: Chris to write the Jonjo thanking him for his service on the PPC

Done.

Action: Chris to discuss service on the PPC with these potential members hoping to recruit at least four of them.

Done. Three new members recruited and notified of next PPC meeting on 13th November. They are Helen Thompson, Steve Dolan and John Brindle.

Action: Deacon Mac to chair the next meeting when a new Chair and Vice Chair will be appointed.

Done.

House Groups

Action: Fr Godric to discuss with the Tuesday Prayer Group the possibility of visiting Christ Church to learn from their experiences.

Done.

Action: Fr Godric to discuss the setting up of House Groups for Advent with the Tuesday Prayer Group.

Provision for toddlers in Mass

Action: Clare to explore possibilities.

Elaine reported that it was worth visiting Christ Church in Aughton who seem to have this kind of provision well organised.

It was pointed out that CRB checks may have to be taken into consideration.

Action: Elaine and Clare to contact Joan Bill of the Children's Liturgy Group to discuss the provision further.

Action: Elaine to explore possibilities and report back.

Friday Abstinence

Action: Brian to add this to the agenda for the next meeting.

Done.

Eucharistic Ministry for Young People

Action: Clare to discuss sending some young people to the course for Eucharistic Ministry (16th Oct) with Fr Godric.

Fr Godric reported that about six young people had now been trained as Eucharistic Ministers. A successful Youth Mass was held last week.

5. New agenda items

a) Friday abstinence

Friday Abstinence was discussed.

b) Parish Website Support (Standing Item)

Nothing to report.

c) Status of Parish Centre Development (Standing Item).

Fr Godric to report

Fr Godric reported that it was believed that the leaking roof had been repaired successfully. The heating system maintenance has been properly established.

The cost of grounds and graveyard maintenance was being reduced by the use of volunteers and the tendering of new bids for the contract.

The state of the Church roof is under investigation and the help of skilled parishioners in looking at any necessary repairs is being sought.

6. Correspondence

None.

7. Reserved issues

None.

8. Matters arising from the minutes not dealt with elsewhere.

None.

9. Any other business

Lead catechist role.

It was proposed that the parish employ a lead catechist to organise the new programme for the Sacraments of Initiation.

Action: Brian to add this to the agenda for the next meeting.

It was suggested that there be another call for volunteers.

Action: James to contact Chris regarding the volunteer situation and report back.

Photos for new PPC members.

Action: Brian to find the email address of Frank Millar and circulate it.

Social Committee

Action: Elaine to contact Claire Cunliffe and report back

10. Date of next meeting

The next meeting will take place at 7 pm on Sunday 22nd January 2012 The meeting should finish at 8.30 pm.

11. Closing prayer

Fr Godric led the closing prayer.