

MINUTES OF THE PASTORAL COUNCIL MEETING

HELD ON SUNDAY 6th FEBRUARY 2011

AT 7:00 pm in ST. ANNE'S PRIORY

Present:

Elaine Clegg, James Coleman, Margaret Daunt, Deacon Des, Chris Merriman (Chair), Deacon Mac, Peter Mawtus, Fr Boniface Moran, Fr Godric Timney.

Minutes Secretary: Brian Farrimond

1. Opening Prayer

Chris welcomed everyone to the meeting and Fr Boniface led the opening prayer.

2. Apologies

Clare Guidi.

3. Approval of minutes

The minutes of the meeting of 17th October 2010 were accepted as a true and accurate record.

4. Matters arising from minutes of previous meeting

Parish Website Support

Action: Fr Godric to get photograph and leaflet on history of St Elizabeth's to James.

Action: Fr Godric will get them to James after next Tuesday (* February).

Action: Margaret to ask Colette to put notice in bulletin advertising revised, updated website to parishioners.

Done.

Status of Parish Centre Development

Action: Fr Godric to liaise with Clare to obtain copy of Code Of Conduct Document (used when employing volunteers) which will specify areas of work.

After a brief discussion it was decided that the *Safeguarding Procedure* would be the most appropriate document.

Action: Deacon Des to forward the Safeguarding Procedure to Fr Godric and Chris.

Parish Project

Action: Chris to ask Joyce Malone for suggestions on how to enhance the profile of the 'Loaf' Parish Project.

Chris has had a discussion with Joyce. This contributed to the discussion minuted below.

Action: Chris and Fr Godric to put together a note to the groups asking their support for parish projects.

Ongoing.

Action: Fr. Godric is to speak to Annemarie Taylor, Liz Plumtree, Jenny and Pat O'Connor about organising a Parish social event.

Ongoing.

Action: Clare Guidi and Elaine Clegg are to organise a 'Girls' Night Out' to plan a Parish Family social event.

Ongoing.

A discussion took place on how parish projects could be made more visible and thus gain greater support. The discussion moved on to how best to organise regular social events such as Ceilidh and car boot sales that could support and publicise the projects. The following points were made:

- New projects can be launched alongside Loaf.
- Feedback from the progress of the projects is very important e.g. at Sunday Mass.
- The Knights of St Columba have considerable expertise in organising social events and so their guidance and help would be very useful.

It was agreed that as Social Committee should be formed.

Action: Fr Godric to ask for volunteers for a Social Committee in the bulletin.

Mission follow-up

Action: Fr. Godric, Fr. Boniface and Br. Simon to do talks on Advent Scripture readings and the 'O' Antiphons on Sunday 28 November, Sunday 5 December and Sunday 12 December, 7.30 pm- 8.30 pm in The Parish Centre (need to inform Youth Group the Lounge will be in use). Possibility of session on Gregorian Chant at 7 pm.

Done.

House Masses

Action: Fr. Boniface to consult about organising further house masses

This is underway. A number of approaches are being trialled.

6.30 am Masses

Action: Fr. Boniface and Fr. Godric to say 6.30 am Mass on the four Thursdays of Advent : 2 , 9, 16 and 23 December, followed by Breakfast in the Priory.

Done. The masses may also be offered in Lent.

Prayer paths in Lent

Action: Chris to organise separate planning session for Lent

This is underway. At least four sessions are to be presented:

- 2 Spiritual Exercises sessions with Maria Merriman
- Praying with Pottery with Clare Guidi
- Praying with Icons with Maria Tanton.

Other sessions are possible including:

- Praying with Psalms

Action: Chris to coordinate putting the programme together.

Lent House Groups

Action: Clare to consult friend at Christchurch about their House groups with view to collaborating with them on a Lent House Group project

Ongoing.

Talks by parishioners

Action: Fr. Godric to speak to Dermot Glennon about possibility of doing talks between January and March.

This did not take place.

Action: Chris to collate and circulate all submitted suggestions about Mission Follow-up to PPC members.

A response has been received from Fr Boniface.

Action: Chris to circulate this response to PPC members by email.

Parish Centre

Action: Margaret to organise crockery order with Colette.

Done.

5. **New agenda items**

a) **Parish Website Support (Standing Item)**

It was reported that the old web site was still visible on the Internet.

Action: James to remove the old web site.

e) **Status of Parish Centre Development (Standing Item).**

Fr Godric reported that Shane O'Reilly has been appointed voluntary Parish Centre Manager. A contact list for plumbers etc was being established. Bookings were now being taken on a sound basis. Insurance issues were being addressed. The charges that should be made to users of the Centre were being reviewed.

6. **Correspondence**

None.

7. **Reserved issues**

None.

8. **Matters arising from the minutes not dealt with elsewhere.**

None.

9. **Any other business**

Welcoming Book Suggestion

- Peter reported that a parishioner had recommended the Welcoming Book used at St John's Burscough. She had made some amendments to customise it for this parish.

Action: Brian to add this as an agenda item for the next meeting.

Areas for disabled with wheelchairs and parents with buggies in church

It was reported that there were concerns with the limited choice of these areas - either right at the front or right at the back.

Action: Deacon Des to gauge feeling and report back.

Action: Brian to add this as an agenda item for the next meeting.

PPC Membership

Fr Godric reported that there were plans to establish a PPC at St Elizabeth's. It was agreed that Mary Ormsby be kept on the mailing list for St Annes PPC to maintain good communications between the two PPCs.

Several members were coming to the end of their terms of office in 2011. New members need to be appointed.

Action: Brian to add this as an agenda item for the next meeting.

10. Date of next meeting

The next meeting will take place at 7 pm on Sunday 6th March 2011 The meeting should finish at 8.30 pm.

11. Closing prayer

Chris led the closing prayer.